

Northborough Free Library  
Board of Trustees  
Meeting Minutes for June 9, 2015

**Present:** Jane Clark, Lara Helwig, Leslie Homzie, James Pini, Michelle Rehill, Jack Sharp, Barbara Virgil, Ralph Parente

**Also Present:** Jean Langley, Deborah Hersh, Katrina Ireland, Bonny Krantz

**Not Present:** None

**Call to order and opening remarks**

Lara Helwig, Chair, called the meeting to order at 7:33 pm.

**Approval of the minutes**

Michelle Rehill moved that the minutes from the May 12, 2015 meeting be approved. Jack Sharp seconded the motion. The minutes were approved by a unanimous vote.

**Financial Report**

Jean noted that there are a few bills that still haven't been reflected in the financial report. There were a few accounts that are over budget for the year including: Fuel, HVAC, and Custodial Supply.

**Librarian's Report**

The Collection Development Policy was updated with minor edits per the last meeting. Jack Sharp moved to approve the updated policy. Barbara Virgil seconded the motion, and the policy was approved by a unanimous vote.

The disposition of the two historic books was discussed further. It was decided that the best option was to put the books up for auction, given that the Library does not have the conservation resources or expertise to maintain them. It was additionally considered that there are other alternative sources whereby the public can access other copies of the book (i.e. other libraries), and/or as stored electronically. It is noted that Jean has previously spoken with the curator at the American Antiquarian Society, met with a conservationist from the Northeast Document Conservation Center, and also visited a book auction company regarding the books, Skinner, located in Marlborough, MA. Jack moved that both books be put up for auction with Skinner. Barbara seconded the motion which was approved by a unanimous vote. It is noted that the auction is expected to occur later in 2015. The value of the books is not known with much certainty; one of the books has sold for as high as \$7,380 and as low as \$2,700 in the past few years. The other book has sold for much less. The proceeds of the books are anticipated to go into the Trustee's general funds. Skinner is expected to take a 10% commission.

There was a discussion regarding the expected transition between Library directors once Jean officially retires July 1<sup>st</sup>. It does not appear that the a new Library director will be hired in time to start July 1<sup>st</sup>, so there will have to be coordination of roles and responsibilities until the new director starts. There was a discussion of potentially hiring an interim director via Bibliotemps, which is possible, but not easy. There was also a brief discussion regarding replacing reference librarian, Justin Snook, who has left for another opportunity. The position has had high turnover in the recent past.

**Report of Nominating Committee**

Jane Clark reported for the Nominating Committee that all current officers have agreed to renew for another year. The official vote will occur at the next meeting.

**Subcommittee Report – Search Committee**

The Search Committee reported that there are 4 candidates remaining which they will be interviewing.

**Any Other Business that may come before the Board**

Initiating a video game limit was briefly discussed. Games are in high demand and are expensive. Michelle Rehill moved to approve a video game limit of 5 games per patron. Jack seconded the motion, which was approved by a unanimous vote.

**Date of next meeting**

The next meeting will be July 14th at 7:30 pm in the Conference Room.

The meeting was adjourned at 8:10pm.

Respectfully submitted,

James Pini, co-secretary

Documents used during the meeting:

June 9, 2015 Agenda

May 12, 2015 Minutes

May 2015 Financial Report

June 2015 Librarian's Report

May 2015 Teen Room Statistics

Collection Development Policy

Historic Books Report